



# Charging Policy

## **Introduction**

The purpose of the policy is to ensure that there is clarity over those items which each school will provide free of charge and for those items where there may be a charge.

The policy has been informed by the LA policy and the DfE guidance.

## **Responsibilities**

The Headteacher will ensure that staff are familiar with and correctly apply the policy.

The Governors will review the policy annually.

## **Policy statement**

During the school day all activities that are a part of the National Curriculum or religious education will be provided free of charge. This includes any materials, equipment and transport to take pupils between the school and the activity.

Voluntary contributions may be sought for activities during the school day which entail additional costs, for example, visits out and visitors in. In these circumstances no pupil will be prevented from participating because his/her parents cannot or will not make a contribution. [If insufficient funds are available it may be necessary to curtail or cancel activities]. The school will not make a profit from contributions, nor will voluntary contributions be used to subsidise those that have not contributed.

## **Optional activities outside the school day**

We reserve the right to charge for optional extra activities provided outside the school day, for example an after school football club.

## **Residential Visit**

Charges will be made for board and lodging, except for pupils whose parents are in receipt of eligible benefits.