

## **PTFA Extraordinary General Meeting**

**Monday 20<sup>th</sup> February**

**Zoom meeting 7.30pm**

**Chaired by Dale Frampton**

**Attendees:** Dale Frampton, Emma Freeman, Jan Thomas, Karen Buchan, Lisa Lewis, Zoe Lawrence, Kirsty Merrick and Lucy Baker

### **Minutes**

Dale Frampton expressed his thanks to everyone who has helped the PTA with event planning, fairs, present buying/wrapping etc, it has been a real eye opener as to just how much work goes on behind the scenes to make these events happen, so a huge thank you and well done!

As the existing committee members are stepping down and new members are required to fill the following roles to allow the PTFA to continue:

- Chair – position currently held by Dale Frampton
- Secretary – position currently held by San Clark
- Treasurer – position currently held by Lucy Baker

Those standing for the available roles are:

- Chair – Zoe Lawrence
- Secretary – Lisa Lewis
- Treasurer – Kirsty Merrick (Lucy Baker will continue to be a second signatory on the account)

It was unanimously agreed for those positions to be filled by those standing. It was also agreed that Lucy Baker would continue to be a signatory on the bank account as two people are required for this, this will allow the Committee to continue to run immediately without encountering a delay in changing bank account details.

Dale thanking everyone again, encouraging all the good work to carry on, Dale will continue to be around and support with handover if required. Thanking the new members for stepping up to the roles.

Lucy Baker closed the meeting at 7.45pm.